MINUTES
FOR THE MEETING OF THE
ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD

Tuesday, September 15, 2026, 6:00 pm

This is an open meeting. Video call link: https://meet.google.com/rce-mmfo-xmu
Or dial: (US) +1 661-622-3249 PIN: 515 852 947#
More phone numbers: https://tel.meet/rce-mmfo-xmu?pin=5023456408017

1. **Call to Order & Notice of Posting**
    a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
    b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.
2. **Ensure Quorum**
    a. Attendees: Board members: Jeremiah Swanson, Michelle Krauska, Annelyse Victor, Alia Rouf, Kelsey Imes, Emily Rodriguez
    b. Staff: Bill Walsh, Cassie Maduscha,
    c. Guests: none
3. **Opportunity for Public Comment** none
    a. Must be done, in writing, 7 days prior to board@adelinemontessori.com
4. **Guest Reports from Students and/or Teachers** none
5. **School Leadership Reports**
    a. Adeline Montessori - Emily Rodriguez

    Strategic Plan Check in:

    Cash flow management: Cash flow is tight, which is expected for this time of year. We received the first DPI installment yesterday and the SPED reimbursements are coming soon, which will be helpful.
    Update on building: A remaining item is the interior locks.
    Steady enrollment: We are at 215, 5 added in the last few days and climbing.
    High School is growing. We have successfully established a collaboration with WCTC for the students to get dual credit enrollment, HS credits and WCTC credits.
6. **Committee Reports**
    a. Finance: status of bookkeeping: She is hired and in the office on Fridays, but works other days off site and is wonderful so far.
    b. Parent Community: Annelyse Victor, preparing for Fall Fest on Oct 15. There will be food trucks, inflatable, and activities.
    c. Fundraising and Facilities: Ivan Imes is interested in helping with facilities.
7. **Approval Items**
    a. Minutes from the August 18, 2026 meeting Jeremiah Swanson motioned to approve, Annelyse Victor seconded, all approved.
    b. Financial Report Michelle Krauska acknowledged receipt of financial reports,

Kelsie Imes, seconded. All approved.

8. **Discussion/Possible Action**
    a. Discuss any possible new Board members
    b. Confirm Next meeting - October 20, 2026 A Board Strategic Planning meeting will replace our regular Board meeting. Please come prepared with ideas and comments for creating the vision, goals and initiatives for our next five years.
9. **Adjournment 7:05pm**

Closed session will be held:

1. Discussion pertaining to status and negotiation of financial matters.

[= document sent to board members]