

# **MINUTES FOR THE MEETING OF THE ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD**

Tuesday, July 21, 2026, 6:00 pm

This is an open meeting. Video call link: <https://meet.google.com/rce-mmfo-xmu>

Or dial: (US) +1 661-622-3249 PIN: 515 852 947#

More phone numbers: <https://tel.meet/rce-mmfo-xmu?pin=5023456408017>

## **1. Call to Order & Notice of Posting 6:05 pm**

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.

## **2. Ensure Quorum**

- a. Attendees: Board members: Jeremiah Swanson, Michelle Krauska, Annalyse Victor, Kelsey Imes, Alia Rouf,
- b. Staff: Bill Walsh, Cassie Maduscha, (Absent: Emily Rodriguez)
- c. Guests: none

## **3. Opportunity for Public Comment**

- a. Must be done, in writing, 7 days prior to [board@adelinemontessori.com](mailto:board@adelinemontessori.com)  
none submitted

## **4. Guest Reports from Students and/or Teachers** none submitted

## **5. School Leadership Reports**

- a. Adeline Montessori - Cassie Maduscha

### **Strategic Plan Check:**

Cash flow management: For now, Bill Walsh returns as the bookkeeper,

Update on building purchase and relocation:

Building purchase from SDW: Cassie reports the move happened! Staff have been getting moved in and settled.

Financing: Accounts have been moved and we do have access to the \$250,000 Line of Credit with Summit View Credit Union.

Current building/Sawyer lease: We have not heard anything from the church for over 2 weeks.

Steady enrollment: Open House 7/29 to welcome everyone to the new building. 4K-6th, we opened a 4th Primary to accommodate all of the waitlist. For Elementary, we opened one classroom that is 3rd, 4th & 5th, so that next year, it will be an additional Upper Elementary.

Grades 7-12 is 25 Total.

## **6. Committee Reports**

- a. Finance: Michelle Krauska motioned to acknowledge receipt of the financial statement, Jeremiah Swanson seconded the motion. All approved.
- b. Parent Community: Annalyse Victor will be mapping out the events and sending

emails for volunteers. She is working on the after school clubs, LEGO club is returning.

- c. Fundraising and Facilities: No new date for the gala/anniversary celebration.

## **7. Approval Items**

- a. Minutes from the June 16, 2026 meeting Annalyse Victor motioned to approve the minutes as presented, Jeremiah Swanson seconded the motion. All approved.
- b. Financial Report

## **8. Discussion/Possible Action**

- a. Discuss any possible new Board members; Alia Rouf stated her son will not be attending Adeline Montessori next year, so she is unsure about continuing her term on the board. Michelle Krauska stated it is common and a benefit to have Community members on the board, so she is certainly welcome to continue. TBD. Kelsey Imes said her mother in law may consider; it was stated that since the meetings are virtual and open to the public, she is welcome to attend some meetings to understand what we do.
- b. Volunteer Policy, requiring Family Volunteer commitment of 10 hours or a fee will be assessed. Discussion and questions, so a vote about the Policy was tabled until the next meeting.
- c. Confirm Next meeting - August 18, 2026

## **9. Adjournment 6:48 pm**

### **Closed session to be held**

- 1. Discussion pertaining to status and negotiation of financial matters.

[  = document sent to board members]