

MINUTES

FOR THE MEETING OF THE

ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD

Tuesday, June 16, 2026, 6:00 pm

This is an open meeting. Video call link: <https://meet.google.com/rce-mmfo-xmu>

Or dial: (US) +1 661-622-3249 PIN: 515 852 947#

More phone numbers: <https://tel.meet/rce-mmfo-xmu?pin=5023456408017>

1. Call to Order & Notice of Posting 6:02 pm

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.

2. Ensure Quorum

- a. Attendees: Board members: Jeremiah Swanson, Michelle Krauska, Annalyse Victor, Kelsie Imes, Emily Rodriguez, (Absent Alia Rouf)
- b. Staff: Cassie Maduscha, Bill Walsh
- c. Guests: none

3. Opportunity for Public Comment

- a. Must be done, in writing, 7 days prior to board@adelinemontessori.com
None received

4. Guest Reports from Students and/or Teachers

None received

5. School Leadership Reports

- a. Adeline Montessori - Emily Rodriguez

Strategic Plan Check:

Cash flow management: We are working with Summit View Credit Union for the loan. We had to pay off the current Line of Credit because we are changing banks.

Status of building purchase and relocation:

Building purchase from SDW: the appraisals turned out well. We are getting vendors in the building such as fencing, fire alarm etc.

Financing update: July 17 the audit information is due and the 24th, they will be on site.

Current building/Sawyer lease: Our attorney Peter is moving forward with breaking the lease, citing significant evidence of negligence. Due to the delay in the closing, we will need to pay a partial month rent.

Steady enrollment: Enrollment is growing; we are at 218 which is above budget and we are looking forward to an Open House once in the new building.

6. Committee Reports

- a. Finance: status of bookkeeping, The CPA was terminated and Bill Walsh has resumed the work with the financials.

- b. Parent Community: We held Graduation! End of the year carnival was held indoors. We have a Venmo account now. The book fair was successful and we have \$2300 to spend on books! We are scheduling the Family Fun events for next year, including 2 book fairs. Organizers are looking for more volunteers.
- c. Fundraising and Facilities:

7. Approval Items

- a. Minutes from the May 19, 2026 meeting Jeremiah Swanson moved to approve, Annalyse Victor seconded, motion carried.
- b. Financial Report: Bill provided earlier, Michelle Krauska moved to acknowledge receipt of the Financial Report, Jeremiah Swanson seconded, motion carried.

8. Discussion/Possible Action

- a. Discuss any possible new Board members; we need 2 more Board members, including 2 officers.
- b. Update on expansion for High School: We did not receive the State of WI DPI Expansion Grant for this year, but we can apply again next year.
- c. Confirm Next meeting - July 21, 2026

9. Adjournment 6:54 pm

Closed session to be held

- 1. Discussion pertaining to status and negotiation of financial matters.

[ = document sent to board members]