

MINUTES
FOR THE MEETING OF THE
ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD

Tuesday, April 21, 2026, 6:00 pm

This is an open meeting. Video call link: <https://meet.google.com/rce-mmfo-xmu>
Or dial: (US) +1 661-622-3249 PIN: 515 852 947#
More phone numbers: <https://tel.meet/rce-mmfo-xmu?pin=5023456408017>

1. Call to Order & Notice of Posting

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.

2. Ensure Quorum

- a. Attendees: Board members: In person: Jeremiah Swanson, Michelle Krauska, Emily Rodriguez, Alia Rouf.
Online: Annalyse Victor
- b. Staff: In person: Cassie Maduscha; Online: Ellen
- c. Guests: Bill Walsh

3. Opportunity for Public Comment

- a. Must be done, in writing, 7 days prior to board@adelinemontessori.com; none

4. Guest Reports from Students and/or Teachers none

5. School Leadership Reports

- a. Adeline Montessori - Emily Rodriguez
School staff have been hired for fall. We were able to determine who is returning and who is not, based on the relocation to Waukesha.
Art & music teachers are hired, we need a Spanish teacher.
Membership audit is underway and due 5/1/26.

6. Committee Reports

- a. Finance: From Ellen, we are still operating on a cash basis. Soon, we will have everything through March 31, 2026 in Skyward.
- b. Parent Community: From Annalyse, working on End of the Year carnival and setting up a bank account for the committee activities.
- c. Fundraising and Facilities: none to report

7. Approval Items

- a. Minutes from the March 17, 2026 meeting Jeremiah Swanson motioned to approve, Alia Rouf seconded. Vote was unanimous. 📄
- b. Financial Report received April 16, 2026
- c. Final Draft of New Charter Contract, to include High School; Jeremiah Swanson motioned to approve signing the new Charter contract, Alia Rouf seconded. Vote was unanimous.

8. Discussion/Possible Action

a. Strategic Plan Check:

Cash flow management: We are good through the end of April, even with the earnest money we paid.

Closing the COVID gap: We did the Forward state testing before spring break and should be done with everyone by Friday (the deadline for the state.) Reading scores continue to improve. We are doing intervention groups on a daily basis. We will also offer Free tutoring over summer for those under 25% in scoring.

Status of building purchase and/or relocation:

Building purchase from SDW: Emily is working to secure the building
Financing update: Emily is talking with Summit Credit Union and should have their financing offer by Thursday. They will take over the LOC from Landmark and based on charter school cash flow, the first 6 months are interest only.

Current building/Sawyer lease: The Attorneys are talking. The church has the building back on the market to sell or lease and is trying to sell the building to a private school. The lease settlement is still under negotiation; we have hundreds of pages documenting Breach of Contract.


Steady enrollment: The move has caused a huge increase in the number of applications we are receiving and we are losing fewer families than we anticipated. We are planning on 3 bus routes.

- b. Status of Day Care separation; Emily has let families know about the school and day care, For them, there are no differences. Bill Walsh is present and reported his progress with establishing the unique entity, Adeline Early Learning Center. They had an interview today with an experienced candidate to help with the staffing challenges in the day care. Angela is back from maternity leave, which will help. As of 6/10, Bill will be the Director for the Summer program for Infant and Toddler; Right at School will have 3K+ until their 90 days is up. Then in fall the AELC will have I,T and 3K. Bill is working on the transition and planning the revenue and expenses.
- c. Discuss election of new Board Officers: With the resignation of Max Schaefer, we need to elect a new President. Michelle Krauska nominated current Vice President Jeremiah Swanson. Alia Rouf seconded. Vote was unanimous.
- d. Update on Expansion for High School: The new charter contract will be signed, enrollment is steady and the new building will allow us the space. We are just waiting on the result of the State Expansion grant, butEmily reported that the expansion is not contingent on that funding.
- e. Confirm Next meeting - May 19, 2026

9. Adjournment 6:42pm

Closed session to be held

1. Discussion pertaining to status and negotiation of financial matters.

[ = document sent to board members]