

MINUTES
FOR THE MEETING OF THE
ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD

Tuesday, March 17, 2026, 6:00 pm

This is an open meeting. Video call link: <https://meet.google.com/rce-mmfo-xmu>
Or dial: (US) +1 661-622-3249 PIN: 515 852 947#
More phone numbers: <https://tel.meet/rce-mmfo-xmu?pin=5023456408017>

1. Call to Order & Notice of Posting

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.

2. Ensure Quorum

- a. Attendees: Board members: Max Schaefer, Jeremiah Swanson, Michelle Krauska, Annalyse Victor, Alia Rouf, Emily Rodriguez
- b. Staff: Cassie Maduscha
- c. Guests: Emily Brown

3. Opportunity for Public Comment

- a. Must be done, in writing, 7 days prior to board@adelinemontessori.com
None submitted

4. Guest Reports from Students and/or Teachers

None submitted


5. School Leadership Reports

- a. Adeline Montessori - Emily Rodriguez
See Strategic plan update
Busing—with the purchase of Hawthorn, we will be looking at adding a Southern loop route

6. Committee Reports

- a. Finance: No reports provided. We are looking for candidates for a new Treasurer; Cassie and Emily Brown have ideas they will pursue.
- b. Parent Community: Book fair is next week and we are very busy working on End of the Year Carnival.
- c. Fundraising and Facilities: Max has not had contact with Pastor Russ. No new updates.

7. Approval Items

- a. Minutes from the February 2026 meeting  Max Schaefer moved to approve, Jeremiah seconded. Minutes approved.
- b. Financial Report: No reports provided. **Discussion/Possible Action**
- a. Strategic Plan Check:
Cash flow management: Cash flow is overall positive, even with the \$20,000 earnest money for the purchase. There has not been a need to use the LOC.

Thursday Emily is meeting with WHEDA and Bank of Summit Credit union regarding a mortgage for the financing.

Closing the COVID gap: We have the final rounds of AIMS testing next week.

Status of building purchase and/or relocation:

SDW approved the offer to purchase Hawthorne. MKE Journal Sentinel and Waukesha Freeman had coverage. April 2 is the inspection (school will be vacant for spring break.) Emily is pursuing a larger and more detailed inspection so there are no surprises.

Current building/Sawyer lease: 9/30 our lease ends; there has been no paperwork for a new lease.


Steady enrollment: Enrollment is climbing, especially with the news of the relocation. We have 10 infants and 18 toddlers; we have posted openings for faculty. Expansion to HS: we will hear about the DPI Expansion Grant in June and OEO approval in early April.

- b. Discuss the separation of the Day care (Infant, Toddler and Primary 3 year olds): Early Learning Center separate from the Charter School, 4K-12. Emily presented a Powerpoint. Bill Walsh will be the new Director and they would have their own Board, license and corporation. No vote at this time, unless it is needed for OEO.
- c. Confirm Next meeting - April 21, 2026 in person if you are able

8. Adjournment 6:45 pm

Closed session to be held

- 1. Discussion pertaining to status and negotiation of financial matters.

[ = document sent to board members]