

**MINUTES**  
**FOR THE MEETING OF THE**  
**ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD**

Tuesday, February 17, 2026, 6:00 pm

This is an open meeting. Video call link: <https://meet.google.com/rce-mmfo-xmu>  
Or dial: (US) +1 661-622-3249 PIN: 515 852 947#  
More phone numbers: <https://tel.meet/rce-mmfo-xmu?pin=5023456408017>

**1. Call to Order & Notice of Posting**

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.

**2. Ensure Quorum**

- a. Attendees: Board members: Max Schaefer, Jeremiah Swanson, Michelle Krauska, Annalyse Victor, Alia Rouf, Emily Rodriguez
- b. Staff: Cassie Maduscha, Sophie Howard, Ellen, CPA
- c. Guests: Hendrix Weber

**3. Opportunity for Public Comment**

- a. Must be done, in writing, 7 days prior to [board@adelinemontessori.com](mailto:board@adelinemontessori.com)

**4. Guest Reports from Students and/or Teachers**


**5. School Leadership Reports**

- a. Adeline Montessori - Emily Rodriguez

**6. Committee Reports**

- a. Finance: Ellen reported that the audit was completed and sent to the Board. We are in cash basis for the majority and tied to bank statements. Numbers are accurate, the correct categorization is the big work now.
- b. Parent Community: Friendship dance did not have a profit but was a very popular community event. Book Fair is in March. We are very busy working on End of the Year Carnival.  
2 clubs are starting again, Mad Science and LEGO club.
- c. Fundraising and Facilities: Max spoke with Paster Russ. They are waiting for parts for the heater in the vestibule but we can turn it off at the breaker. They will replace the lights in the Secondary room next weekend.  
Emily reported that a home school group toured about renting the gym.

**7. Approval Items**

- a. Minutes from the January 2026 meeting  Max Schaefer moved to approve, Jeremiah seconded. Minutes approved.
- b. Financial Report Max motioned to acknowledge the receipt of the financial report, Michelle Krauska seconded the motion. All approved.

**8. Discussion/Possible Action**

- a. Strategic Plan Check:

Cash flow management: Cash flow is good, we still have not used the LOC!  
 Closing the COVID gap: We have testing the week before spring break. The most recent round went well and we see improvements.

Status of building purchase and/or relocation:

Building offer (Draft sent) The offer is with the SDW Legal Counsel and we anticipate an answer by the end of the week. Max Schaefer motioned to approve a purchase offer of up to \$2.5 million for Hawthorne. Michelle seconded, all approved.

Current building/Sawyer lease The Real Estate attorney is reviewing the lease about our options and if it is a binding contract. This will be crucial to know before we commit to the SDW Hawthorne purchase.

Jeremiah Swanson motioned to secure legal counsel regarding the lease. Alia Rouf seconded. Votes: Majority approved, Max Schaefer abstained


Steady enrollment: We have had losses, but an equal number of adds. One Toddler classroom was limited to 6 students to keep it at one teacher.

- b. Discuss/determine if vote is required for Right At School Contract: This applies to a contract for After School care, care during days with no school and the Summer Program. Emily said this has no budget impact, and therefore it was decided this is an operational decision and does not need a vote.
- c. Discuss, elect new Board member & treasurer, it was decided with all of the current activity, we will wait to elect a new Board member. We are within the requirement of the By-laws.
- d. Presentation and vote on High School Expansion: Hendrix Weber presented the plan for expansion to High School. Emily would remain as Superintendent of the District, Hendrix would be the Head of School for the High School (grades 7-12), Michelle motioned to approve the expansion, Jeremiah seconded, Unanimous approval.
- e. OEO performance framework, what was determined for the school goal?  
 Measuring the retention of students through each of the complete 3 year cycles, which is critical to the Montessori philosophy.
- f. Confirm Next meeting - March 17, 2026  
 (FYI April 21, 2026 meeting will be in person)

## 9. Adjournment 7:40 pm

### Closed session to be held

1. Discussion pertaining to status and negotiation of financial matters.

[  = document sent to board members]