

MINUTES

FOR THE MEETING OF THE

ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD

Tuesday, August 19, 2025, 6:00 pm

This is an open meeting. Video call link: <https://meet.google.com/rce-mmfo-xmu>

Or dial: (US) +1 661-622-3249 PIN: 515 852 947#

More phone numbers: <https://tel.meet/rce-mmfo-xmu?pin=5023456408017>

1. Call to Order & Notice of Posting 6:09 pm

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.

2. Ensure Quorum

- a. Attendees: Board members: Emily Rodriguez, Michelle Krauska, Jeremiah Swanson, Emily Brown, Annalyse Victor,
Excused: Max Schaefer,
- b. Staff: Cassie Maduscha
- c. Guests: Sarah Hackett, Wisconsin Resource Center for Charter Schools (WRCCS) Board training with Slideshow.

3. Opportunity for Public Comment

- a. Must be done, in writing, 7 days prior to board@adelinemontessori.com) None

4. Guest Reports from Students and/or Teachers None


5. School Leadership Reports


- a. Adeline Montessori - Emily Rodriguez
Presented via Canva
Enrollment: 207 goal if entirely full, 179, 28 openings total
- b. Status of building purchase and/or relocation
Summit Lease: follow up with Emily on the status of the lease for the 25-26 school year. Emily submitted the Intent to renew in April and the church acknowledged receipt.

6. Committee Reports

- a. Finance: Budget reviewed and grants received.
- b. Parent Community: Annalyse reported there is a plan and will email returning families if they want to help again and a sign up at Registration.
- c. Potential for Kids Market Craft Fair in November.
- d. Fundraising:

7. Approval Items

- a. Minutes from the July 29, 2025, meeting  JS motioned to approve minutes, Emily Brown seconded, unanimously approved.
- b. July 2025 Financial Report pending receipt from accountant.

- c. 25-26 budget draft was delivered. Emily Brown motioned to approve the 25-26 budget as received, JS seconded. All approved, motion carried.
- d. 2025-2026 Family Handbook - Charter Program  Food service and bus service were added to the Handbook. Michelle motioned to approve, Emily Brown seconded. No discussion, all approved.

8. Discussion/Possible Action

- a. Cash Flow Management Line of credit has not been touched.
- b. Update on Board members:
 - Update on officer slate and President role: pending Max
 - board calendar: create a calendar on charter and other critical deadlines that is shared with the board and school representatives next month
 - Teacher Training status
 - Board Training status
- c. Resolution to replace William Walsh with Cassie Maduscha as signer on the bank accounts and open 3 new accounts: JS motioned to approve, EB seconded, all in favor
- d. Strategic Plan Check-in
- e. Confirm Next meeting - September 16, 2025, ER sent calendar invites to all

9. Adjournment 8:10 pm

Closed session to be held

- 1. Discussion pertaining to status and negotiation of financial matters.

 = document sent to board members]