

NOTICE & AGENDA FOR THE MEETING OF THE ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD

Tuesday, January 21, 2025, 6:00 pm

This is an open meeting. Attend online via Zoom: <https://us02web.zoom.us/j/7733328391>

1. Call to Order & Notice of Posting

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.

2. Ensure Quorum

- a. Attendees: Board members: Danielle Sell, Bill Walsh, Michelle Krauska, Michelle DuBois, Jeremiah Swanson, Jennifer Hipkiss, Alia Rouf, Emily Rodriguez,
Staff: Cassie Maduscha, Ashley Steurer
Guests: Drew Douglas, Martice Scales, Amy Kroll

3. Opportunity for Public Comment

- a. Must be done, in writing, 7 days prior to board@adelinemontessori.com) none received

4. Guest Reports from Students and/or Teachers


5. School Leadership Reports


- a. Adeline Montessori - Emily Rodriguez
Lots of illnesses in staff
We filed the Head Count on 1/10/2025 and have made up any we lots, and added 1, plus a Secondary student shadowing soon
Open House: Danielle was there, it was a cold day but 4 families visited and 2 are starting later this spring
We have the buses, We need a bus driver
- b. Collective Montessori - Ashley Steurer
CMS Updates:
Staffing Updates: They added a Paraprofessional floater starting on 2/3
A new Front desk person is starting 1/22
Testing Updates: testing is not finished, MAPS was last week, there was a teacher out, but they will be testing the make-up students
ACT 20 will be done by the deadline of 1/31
Transfer of materials: requesting a meeting to discuss last pay days and insurance, invoices for budgeting and letter for transfer of materials

6. Committee Reports

- a. Finance: Bill sent the Statement of Financial Activity
- b. Parent Community Michelle DuBois Yang is coordinating the committee. They are meeting Thursday. It is combined with the Wellness Committee
- c. Fundraising: Michelle Krauska is working on the Capital Campaign, committee is working on the 5K talking with the Village of Summit.

7. Approval Items

- a. Minutes from the December 18, 2024, meeting  No changes. Danielle Sell moved, Bill seconded, motion passed to approve the minutes.

- b. December 2024 Financial Report  Michelle Krauska moved, Bill Walsh seconded to Acknowledge receipt of the statement, motion passed

8. Discussion/Possible Action

Project Leaders: Danielle will be stepping down in May

- a. Cash Flow Management; the work of the Finance Committee, particularly with the separation of CMS.
- b. Strategic Plan Check-in-Emily and Cassie

Cassie brought up the Act 20 promotion policy for 3rd & 4th graders. Any student on a Reading Plan requires a team meeting to discuss promotion. We can 1. enact and implement now, 2. we can write and publish on 7/1/2025 but must be implemented by 7/1/2027. We will use the DPI Model to determine the Budget and Policy. Michelle Krauska will prepare the agenda for the April Board meeting with this as an agenda item so we don't lose track of it.

- c. Audit Check-Audit is done
- d. Confirm Next meeting-February 18, 2025

9. Adjournment: 6:53 p.m.

Closed session

[ = document sent to board members]