

NOTICE & AGENDA FOR THE MEETING OF THE ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD

Thursday, November 21, 2024, 6:00 pm

This is an open meeting. Attend online via Zoom: <https://us02web.zoom.us/j/7733328391>

1. Call to Order & Notice of Posting 6:02 pm

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.

2. Ensure Quorum

a. Attendees:

Board of Directors: Danielle Sell, Bill Walsh, Michelle Krauska, Jennifer Hipkiss, Alia Rouf, Emily Rodriguez, Jeremiah Swanson, Michelle Yang,

Staff: Cassie Maduscha, Ashley Steurer, Dani

Guests: Nicole Davis, Katie, Erica Tate, Adrienna Rees, Joannah, Cassandra Wipperman, Shahree Douglas, Carrie Gurda, Catalina

3. Opportunity for Public Comment

- a. No public comment requested (must be done, in writing, 7 days prior to board@adelinemontessori.com)

4. Guest Reports from Students and/or Teachers

5. School Leadership Reports

- a. Adeline Montessori - Emily Rodriguez
We found a resource for a part time Social Worker.
There was a water leak in a bathroom and 2 rooms.
The DNR water report, the primary issues were in the church section.
The Open House went well.
- b. Collective Montessori - Ashley Steurer
 - Enrollment update - openings in LE, Adol (6th, 7th only)
 - Staffing update - Adding Michelle as a 1 on 1, interview this week for SpEd Teacher
 - Charter update- just one part of the contract to do and then good to go
 - Meeting request to discuss PMA materials. 7/1/2025 will be the transfer but need to determine the 26 pay period staff and insurances.

6. Committee Reports

- a. Finance-the committee will have a virtual meeting and a subsequent report, to discuss the cash flow. It will be tight until the next State installment but we are okay.
- b. Facilities-none to report
- c. Parent Community-A priority will be on health and wellness. Book Fair was successful with \$2500 for materials
- d. Fundraising-5K for 5 year anniversary, April 26 was discussed. Danielle will contact the Town to see about a determined route.

7. Approval Items

- a. Minutes from the October 22 2024, meeting Danielle Sell moved, Bill Walsh seconded,

motion passed

- b. October 2024 Financial Report Bill moved to acknowledge receipt of the statements.
Jennifer Hipkiss seconded the motion, motion passed.

8. Discussion/Possible Action

- a. Cash Flow Management: Jennifer will send out an email to the committee to determine a meeting date

- b. Strategic Plan Check-in

Ownership of the building: we met with a firm to help get the LOC and purchase through USDA. Admin and Finance committee will be completing the sections of the application.

Improve SEL/reduce Crisis Intervention: We have had a significant reduction from the many calls per day. We have been doing Classroom implementation of the Conscious Discipline.

We now have our first separate environment for 1 student. We have been moving furniture and creating the learning space.

Educational Gap from COVID: We will be doing the MAPS testing from 12/9 to 12/20 to get an estimate of where we are and any progress.


- c. Audit Check: in Audit is supposed to be done next Tuesday; it is due 12/1

- d. Confirm Next meeting-Wednesday December 18, 2024 6 pm.

9. Adjournment 6:39 pm

Closed session to be held

- 1. Discussion pertaining to status and negotiation of financial matters.

[ = document sent to board members]