

MINUTES

FOR THE MEETING OF THE

ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD

Tuesday, October 22, 2024, 6:00 pm

This is an open meeting. Attend online via Zoom: <https://us02web.zoom.us/j/7733328391>

1. Call to Order & Notice of Posting

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.
- c. Call to Order 6:02 pm

2. Ensure Quorum

- a. Attendees: Danielle Sell, Bill Walsh, Emily Rodriguez, Jeremiah Swanson, Michelle Krauska, Jennifer Hipkiss, Michelle Yang, Cassie Maduscha, Alia Rouf

3. Opportunity for Public Comment

- a. No public comment requested (must be done, in writing, 7 days prior to board@adelinemontessori.com)

4. Guest Reports from Students and/or Teachers

- a. Restraint & Seclusion Report - Cassie Maduscha, District Special Education Director
Cassie reported that the 2023-24 School year self-assessment went well. We had 3 that were Out of Compliance but all have been fixed.

5. School Leadership Reports

- a. Adeline Montessori - Emily Rodriguez
 1. 1 expulsion
 2. Bus dealer is visiting the 2nd week of November to start providing busing from shuttle stops. We will need a CDL licensed driver.
 3. Auditors are coming
 4. Grant funding will pay for the installation of the fence
 5. Aramark Food vendor is visiting for a USDA lunch program (through OASD), to start in January or next fall.
- b. Collective Montessori -
 1. Staffing- they have let 3 Paraprofessionals go for lack of performance
 2. CMS is doing well, there are teachers in the classrooms and students are learning




6. Committee Reports

- a. Finance-Bill Walsh reported a productive meeting of the Finance Committee. They are working on the USDA financing for the purchase and renovations of the building. We fit the category of Rural due to location within the Village of Summit. We are moving forward with the process.
- b. Facilities-
 1. We received the water report directly from DNR and to date, have received no communication from the church. No part of the report says the water is not potable. We can get the grant to cover a replacement of the well. Culligan can do an ion exchanger for point of use filters. We can install equipment for PFAS removal.
 2. Water pressure tank and the softener have been replaced
- c. Parent Community-Cassie reported that the committee has been very busy and had great

success.

- Fall Festival was a success, with added hayrides.
- The Thanksgiving Feast was postponed for another time.

7. Approval Items

- Minutes from the September 26, 2024, meeting  Danielle Sell moved to approve, Bill Walsh seconded, passed unanimously.
- September, 2024 Financial Report  completed in Finance Committee report Bill moved that the Board acknowledge receipt of the financial statements for July and August, 2024. Danielle Sell seconded the motion and motion passed unanimously.
- 2024-2025 Budget update  Budget update, adjustments are in red to reflect enrollment.
- Skyward Proposal: Emily Rodriguez, There are ongoing and challenging issues with Quickbooks and the financial reporting for DPI. Jamie, the school's Business Manager recommends Skyward to handle the finances for Independent Charter Schools. The grant can pay for the set up costs. Skyward would not be in addition to our current systems, but could replace several of them for cost savings. Bill Walsh moved to approve the \$90,000 to be paid by the grant for Skyward. Jeremiah Swanson seconded the motion.
Unanimously passed.

8. Discussion/Possible Action

- Emily Rodriguez presented current parent, Alia Rouf as potential new Board member. Michelle motioned to approve the election of Alia Rouf and Danielle Sell seconded.
Unanimously approved. Welcome Alia.

9. Adjournment 7:14 pm

Closed session to be held

- Discussion pertaining to status and negotiation of financial matters.

[ = document sent to board members]

Next meetings scheduled:

Oct 22, 6 pm

Nov 21, 6 pm