

# **MINUTES**

## **FOR THE MEETING OF THE**

### **ADELINE MONTESSORI SCHOOL GOVERNANCE BOARD**

Thursday, September 26, 2024, 6:00 pm

This is an open meeting. Attend online via Zoom: <https://us02web.zoom.us/j/7733328391>

#### **1. Call to Order & Notice of Posting**

- a. This is a meeting of the Adeline Montessori School Governance Board in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
- b. Wisconsin State Statute 19.84(2). Notices have been posted at least 48 hours prior to the start time at the AMS website and on our Facebook page.
- c. Call to Order 6:01 pm

#### **2. Ensure Quorum**

- a. Attendees: Danielle Sell, Bill Walsh, Emily Rodriguez, Jeremiah Swanson, Michelle Krauska, Jennifer Hipkiss, Michelle Yang, Cassie Maduscha, Ashley Steurer

#### **3. Opportunity for Public Comment**

- a. No public comment requested (must be done, in writing, 7 days prior to [board@adelinemontessori.com](mailto:board@adelinemontessori.com))

#### **4. Elect officers:**

- a. The motion was made by Danielle Sell to elect the full slate of nominees, Bill Walsh seconded the motion, and a unanimous vote in favor of the full slate.
  - i. Michelle Krauska was nominated for Secretary by Danielle Sell, and the nomination was accepted.
  - ii. Danielle Sell was nominated to continue her role as President by Bill Walsh, and the nomination was accepted.
  - iii. Bill Walsh offered to continue as Vice President, and Michelle Krauska declared the nomination.
  - iv. Jennifer Hipkiss was nominated for Treasurer by Emily Rodriguez, and the nomination was accepted.

#### **5. Guest Reports from Students and/or Teachers**

- a. Restraint & Seclusion Report - Cassie Maduscha, District Special Education Director  
Cassie reported that the 2023-24 School year report is due 10/1/2024. We had one restraint for a student who no longer attends AMS.

#### **6. School Leadership Reports**

- a. Adeline Montessori - Emily Rodriguez  
We are in the 4th week of school and have a few openings.  
Due to some big emotions for Lower Elementary students, we are actively recruiting for a half time Social Worker.
- b. Collective Montessori - Ashley Steurer  
CMS is actively enrolling; student enrollment is currently 126.  
They are in Phase 3 of the Charter school process with UWM, which is the contract writing phase. Last week was the Capacity Interview and everyone felt it went well.






#### **7. Committee Reports**

- a. Finance-Bill Walsh reported that we have 6 on the Finance Committee now. Bill moved that the Board acknowledge receipt of the financial statements for July and August, 2024. Jennifer Hipkiss seconded the motion and motion passed unanimously.


Danielle Sell asked if a column could be added that includes the budgeted amount and Bill responded yes, it could be amortized due to the fluctuations of our income.

- b. Facilities-Committee has not met.
- c. Parent Community-Cassie reported that the committee has been very busy and had great success.
  - The Welcome Picnic and Cardboard Regatta. It will be an annual event!
  - They are busy planning a Fall Festival.
  - They are coordinating a Gift Card fundraiser (formerly SCRIP). It was decided that all proceeds will go toward the Building Fund.

## 8. Approval Items

- a. Minutes from the August 20, 2024, meeting  Danielle Sell moved to approve, Jeremiah Swanson seconded, passed unanimously.
- b. August 2024 Financial Report  completed in Finance Committee report
- c. 2024-2025 Budget update  Budget update, adjustments are in red to reflect enrollment.
- d. 2024-2025 CMS Family Handbook Addendum  Previously CMS used the AMS handbook, however the changes are necessary because of the differences required by Milwaukee County. Danielle Sell moved to approve, Michelle Krauska seconded, passed unanimously.
- e. Corporation Bylaws Update  Michelle Krauska commented that if anyone has any questions, the Wisconsin Resource Center for Charter Schools has many resources, including Board Source documents and recommendations for by-laws. Michelle moved to approve the By-laws as amended, Bill Walsh seconded. Passed unanimously.

## 9. Discussion/Possible Action

- a. 2024-2025 Strategic Plan  In 2023 the Board held a 4 hour Strategic Planning Session. Danielle went through the new plan showing items that have been accomplished, canceled or added. Danielle Sell moved to approve the new Strategic Plan, Michelle Krauska seconded, passed unanimously.

## 10. Adjournment 8:02 pm

### Closed session to be held

- 1. Discussion pertaining to status and negotiation of financial matters.

 = document sent to board members]

### Next meetings scheduled:

Oct 22, 6 pm

Nov 21, 6 pm