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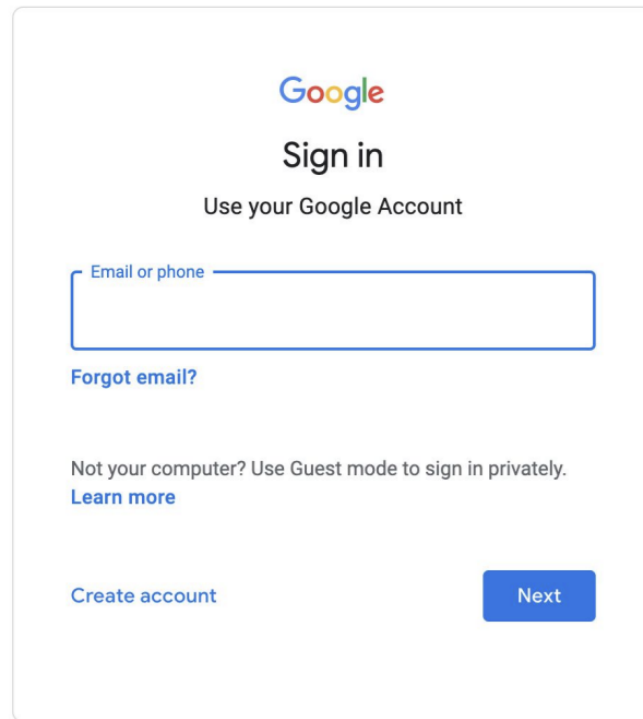
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# Setting up Google Chat (Web Browser)



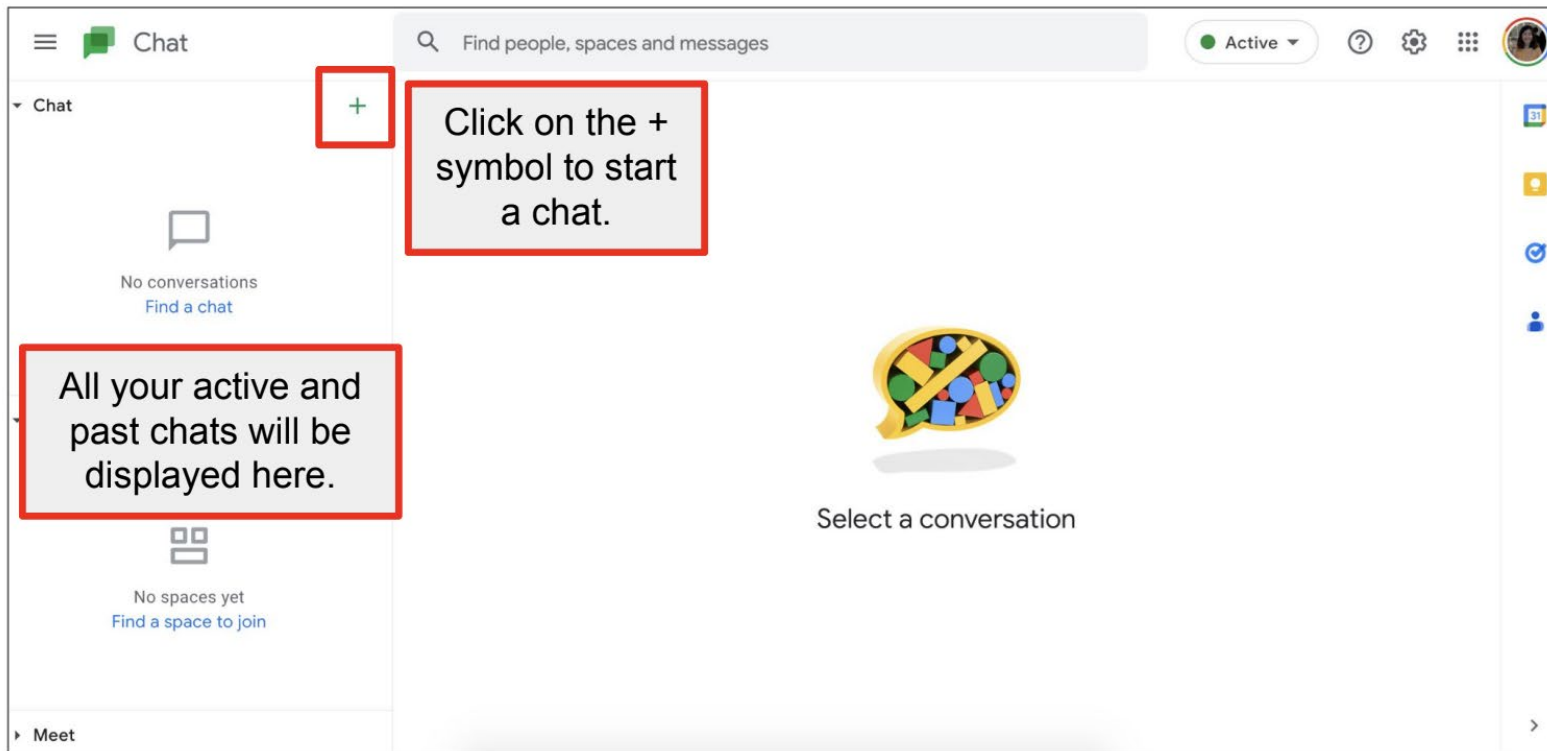
# Getting Started (Web Browser)

- Go to chat.google.com
- Sign in to your Google account using your email address and password.



The image shows a screenshot of the Google sign-in page. At the top center is the Google logo. Below it, the text "Sign in" is displayed in a large, bold font, followed by "Use your Google Account" in a smaller font. A text input field is present with the placeholder text "Email or phone". Below the input field is a link for "Forgot email?". Further down, there is a line of text: "Not your computer? Use Guest mode to sign in privately." followed by a link for "Learn more". At the bottom left, there is a link for "Create account". At the bottom right, there is a blue button labeled "Next".

# Getting Started (Web Browser)



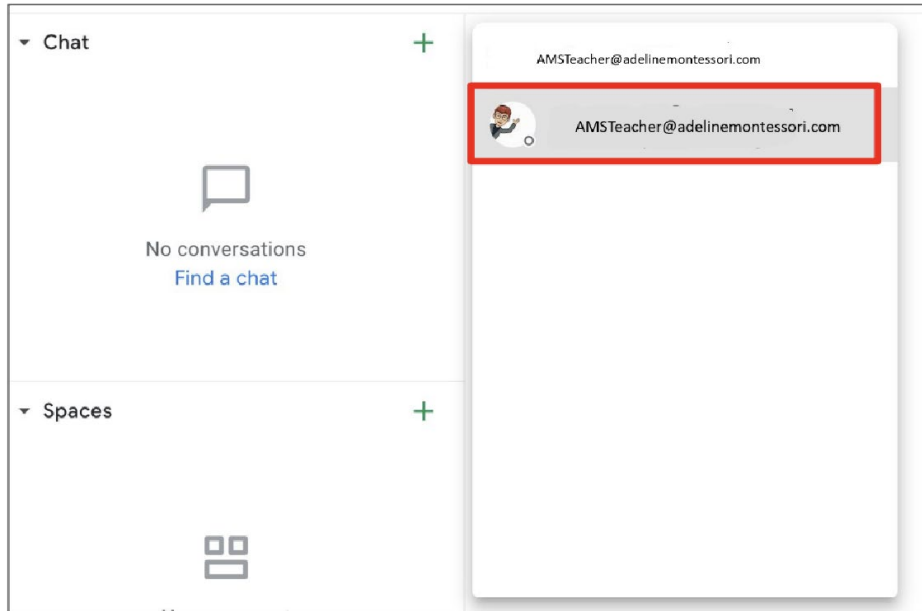
The screenshot shows the Microsoft Teams chat interface. At the top, there is a search bar with the text "Find people, spaces and messages" and a status indicator "Active". On the left sidebar, there is a "Chat" section with a "+" icon highlighted by a red box. Below this, there is a message bubble icon and the text "No conversations" with a link "Find a chat". Further down, there is a grid icon and the text "No spaces yet" with a link "Find a space to join". At the bottom of the sidebar, there is a "Meet" section. The main area of the interface is currently empty, displaying a large speech bubble icon filled with colorful geometric shapes and the text "Select a conversation".

Click on the + symbol to start a chat.

All your active and past chats will be displayed here.

# Getting Started (Web Browser)

- Type the teacher's (or other AMS staff member) email address into the search bar to look for her/him.
- Click on the name to start a conversation.
- NOTE: For sending future messages, Google Chat will remember your frequent contacts, so you won't always need to re-enter the email address.



# Getting Started (Web Browser)

- You can now type a message, send a picture or documents to your child's teachers.

