

## AMS Board Meeting

4/16/24

Present – Sue Barkow, Emily Rodriguez, Bill Walsh, Danielle Sell, Heather Smart, Cassie Maduscha, Ashley Steurer

Call to order – 6:01pm

Determine a quorum – yes

Public Comment – none

Approval of past minutes for posting – 1<sup>st</sup> – Danielle S, 2<sup>nd</sup> – Bill W. All in favor

### Finance

- Statements are not quite ready yet due to our meeting being a week earlier.
- We continue to make good progress on our aging billing, but there are still a few that will be going to collections. We will be checking to see if that has happened as of yet.
- CPA advisor – the ad for this has not been sent yet, but it is ready to go.
- Our outside accounting firm will be doing more
- Do we have all we need for our membership audit? We had to add language to the handbook clarifying a definition of a full-time student.
  - Bill made a motion to approve the inclusion of the language required for the enrollment audit. Danielle – 2<sup>nd</sup>, all in favor
    - Per state statute PI 8.01 (2)(f) A student is considered a full-time pupil at Adeline Montessori School if they have at least 437 hours of direct pupil instruction in 4K, at least 1,050 hours of direct pupil instruction in grades 1 through 6, and at least 1,137 hours of direct instruction in grade 7 through 12. These hours are less any absences due to illness, vacation days, and tardies.

Grant updates - none

### Updates/New business/Check-in

- Things are going well with Cassie at the helm. They are working through some issues, especially with behavior problems in primary 1.
- Teacher appreciation...is there money to spend or can we find some? Yes, AMS has some funds and WSMA will do their own thing.
- Youngstar (WI shares) Can we get it instituted retroactively? DCF person thinks that we can make that work. This means we could get back payment for Westside families. Cassie and Danielle are meeting tomorrow to talk about this for AMS
- WSMA – They are going through a name change from Westside Montessori Academy to Collective Montessori School. DCF has recognized this as the new name of the school. They have apparel and other things mocked up and ready to go. They are keeping existing emails until their 501c3 goes through
  - They got a \$10,000 grant from WRCCS that needs to be used by 6/30. Most of it is for training.

- o They have job openings for 2 spec ed teachers, Childrens House assistant Adolescent assistant, UE lead, SLP and a 1:1 for a specific student. They will be attending a job fair on the 24<sup>th</sup>. Apparently, Paychex will also post jobs through their portal.
- Building purchase update
  - o We have received no response on our offer. They sent us a maintenance bill for the last 2 years. We have asked that it be itemized with receipts.
  - o In working with Ixonia bank, we learned we can ask them to request 2 appraisals. One would be the property “as is” and the other would be as if all the issues were fixed. The appraisals would be good for 12 months. Do we need to send another offer via certified mail to the church council? All things to consider.
- Secondary check in – all good
- Upcoming events (AMS)
  - o Pizza day and baby-sitting night this Friday
  - o Skating night (past) was a lot of fun! We will do it again!
  - o Spring carnival/graduation will be 5/23
  - o WSMA
    - Family heritage night is 4/25 (will include recipes and turn them into a cookbook)

Close open session at 7:16pm

Open closed session at 7:16pm

Close closed session at 7:51pm

Meeting adjourned 7:51pm