

AMS Board Meeting

5/10/23

Present: Emily Rodriguez, Michelle Krauska, Ashley Steurer, Bill Walsh, Danielle Sell, Sue Barkow, Heather Smart

Call to order - 1:05pm

Determine a quorum – yes

Approval of past minutes for posting: 1st – Danielle S., 2nd – Bill W. All in favor

Board discussion

- Discussed board language on the website
 - How do people get on the board?
 - We are in year 2 of a 3-year cycle, so how do we grow the board?
 - Create committees – facilities, finance, fundraising, marketing, community engagement
 - Community representative can attend Board meetings
 - We'll need to create job descriptions for these roles
 - Put out an annual calendar for all events
 - Several names were suggested to help with committees

Finance

- Budget for 23/24 – we have one that will be voted on at next meeting
- Finance report – transactions that QuickBooks messed up that been corrected.
- Aging billing – we have seen some good movement, one large bill has been paid off
- Grants – we have submitted a grant for school mental health. We should know about this in early July. The grant will pay school guidance counselor, training for staff, social and emotional support for those with IEPs
 - Safety grants – can't apply until we own the building
 - Food/bussing/daycare – potential grant categories to look into

Updates

- Hiring/staffing –
 - Hired Liz's assistant for LE, but still have 3 open (secondary assistant, and 2 para's to work with Hailey and Kristina)
- Daycare licensing –
 - Site visit is next week...what do we need to do yet to get ready? They are coming to see the facility and go over rules and regulations
- OAKS summer rental contract –
 - Danielle made a motion to accept the proposal that they submitted, Bill W 2nd and all in favor
- Summer Enrollment –

- Full for I/T
- Primary is not 100%, but close
- Art only has about 5 students (Mike might be teaching this)
- LE has 10-14 students in a given week
- Spanish Academy – Emily signed the contract and they are set for this for next year.

New Business

- Classroom Pet Policy – Given the turnover of teachers this year, it was decided that the classroom pet needs to stay with the classroom and not go home with the teacher.
- Summer projects – What needs to start now
 - We need to replace the base of the playground inside the fence. Using a rubber mulch sprayed with a “mulch glue” to keep it from tracking into the building. We (AMS) need to do the prep work for this...are there gutters underneath we need to do anything with?
 - We need to get permits for walls from the village (1/2 wall in Natallie’s room and wall to create the 2nd LE room)
 - Primary bathroom (Jack and Jill) needs some love as kids play around in there often. Can we add a stackable washer/dryer?
- Westside Montessori –
 - We discussed the progress made there. They have \$200,000 pledged already with another possible large donor in the works. We want to make sure the assets/materials from Penfield go to that site and do not get donated or thrown out.
 - What is our liability? They are a completely separate entity. Emily is continuing to work with them.

Close Open session – 2:56pm

Open Closed Session – 2:56pm

Closed session ended 3:17pm

Meeting Adjourned 3:17pm

Respectfully submitted,
Heather Smart