

Adeline Montessori School
Board of Directors Meeting Minutes
8/1/22

Present: Emily Rodriguez, Bill Walsh, Michelle Krauska (via Zoom), Danielle Sell, Heather Smart

Absent: Susan Barkow

Call to order: 1:05pm

Quorum: yes

Approval of July Minutes: 1st Danielle S., 2nd Bill W., All in favor

Agenda:

Sarah Hackett Grant Compliance Training: Sarah, from WRCCS (Wisconsin Resource Center for Charter Schools) joined us via zoom to give an over view of how Charter Boards function, what do they do, what documents should they have, how to hold meetings etc.

Bill made a motion to make Danielle Sell President of the Board and formally recognize Emily Rodriguez as Ex Officio member of the Board. 2nd Heather Smart, All in favor

- This is due to the conflict-of-interest Emily has.

June shutdown aftermath:

- We lost an estimated \$21,000 in income due to crediting families, loss of a family due to shut down.
- Only things done on the list of things that need to be completed before school starts are the removal of some string lights and the curtains have been sprayed with fire retardant.
- Still waiting on the updated report on the septic system use.

Flooring and painting update:

- Painting is done unless there are any touch ups to the blue wall in the elementary hallway once the hooks and shelving etc. are up.
- Infant and toddler rooms are done for flooring. There is flooring to start another room, but not quite enough to finish. We need to find more flooring.
- Art room – not painting at this point as art teacher may want to put a mural on the walls?

Orders for classrooms updates:

- We are behind on this because the grant cycle hasn't started yet, so the money isn't available. Our shelving might look a little rough, but in the end, if we can be patient, it will be beautiful.
- Materials need to be ordered and if they can be invoiced, then we can pay later. The problem is if we buy from amazon, we can't be invoiced to pay at a later date when the money is available.

- Need to order technology for the youngers...have a little time on this as they don't need it the first weeks of school. Oldest get them first (we have enough to cover them) and youngest will get them last.

Grant Cycle update:

- Window opens on 8/3 for ESSER grant

Staffing updates:

- Tarrah, new assistant in MS
- Emilie, new music teacher
- Kim, new art teacher
- Open positions – assistant for infant room with Samantha and afterschool support for Mr. Mike (if the number of kids warrants it)

Other:

- Open house on 8/26/22, fees, forms and photo day (\$50/\$75/\$100 school fees with \$150 cap per family)
- Still exploring the purchase of the building.

Closed Session was held.

- *Discussion pertaining to status and negotiation of financial matters*

Motion to Adjourn: 2:55pm 1st Danielle S., 2nd Bill W. All in favor.

RATIFIED: 9/13/2022