

Adeline Montessori School Inc.
Agenda of the Board of Directors Meeting
December 7, 2021

Present: Sue Barkow, Emily Rodriguez, Danielle Sell, Heather Smart, Bill Walsh

Call to Order: The meeting was held on Zoom and called to order at 6:04 pm.

Quorum: Yes

Approval of September Minutes: 1st - Danielle, 2nd - Emily : All in favor

Agenda Items:

Sawyer Road Update

- Emily is trying to get a meeting with Mark and Russ to discuss lease options. We would lease with an option to purchase to “test drive” the property. They would handle the maintenance issues. Lease would be contingent on the CUP and the church would need to perform the necessary repairs. We would hope to start the lease mid February and still have the open house in early January. The hope would then be to have a little time to clean/paint what was needed and move over at the end of February over the long weekend (Feb 25th). Perhaps tacking on a few days (Feb 23 and 24)
 - We need a solid address before we can continue with enrollment for next year..
- Conditional Use permit is still an issue but not as much as the Town of Genesee. We still need to attend the meetings, but will also ask the church to attend for support. They seem to be working with us on this.
- There will be a meeting with the church hopefully this week to discuss our options.

Special Education

- Staff member update - Emily will be the point person for the time being.
 - Industry wide shortage for these services...spec ed, OT, PT, S/LT
 - Liz will be serving the kids in her classroom (spec ed was part of her degree)
- Are needs being met with services from CESA?
 - Judy (from CESA) has been excellent! Works with Liz, answers any question people have, very responsive.

Upcoming milestones/ deadlines

- Reenrollment/ Enrollment - cannot start until we have a solid address for the 22/23 school year so we may be pushing this out just a little bit.
- Open house Jan 8 - do we wait for info on Sawyer Road?
 - Depends on conditional use permit going through

Committees

- Fundraising - can't fundraise until we have 501c3 status which may not be until late spring
- Parent volunteers for open house...or middle schoolers! Good idea. Messages can be sent out once we have a date set.

Budget review

- Scherrer bill - still waiting for itemized bill

Adjourned open session.

Closed Session was held.

- *Discussion pertaining to specific employee matters.*

The meeting adjourned at: approximately 7:40pm.

RATIFIED: 9/13/2022